

COVID-19 action plan

The service will always act in the best interest of all children enrolled, staff and respective families.

Please refrain from sending your child to daycare if experiencing any of the covid-19 symptoms;

- Sore throat
- Coughing
- Fever

Anyone exhibiting the above symptoms during the day, will be sent home.

Provisions implemented at the centre to help control the risk of spread of infection-

- All visitors and/or authorised contacts must check in through Service NSW;
- Included in our educational program are experiences to assist children understand the importance of good hand washing and support their understanding/interpretation of what is going on around them;
- If a child and/or **any member of the household** takes the COVID-19 test, please refrain from coming into care until a negative result is received. Evidence of negative test is required prior to returning to care (e.g. screenshot/forwarded message of result);
- Please advise immediately if you are notified as 'contact' of a confirmed case; also advise if you were asked to take the test and self-isolate due to a confirmed case at a venue which you or any member in the same household visited;
- Masks **MUST** be worn at pick-up/drop-off;
- Hand sanitizer **MUST** be used if entering the service;
- Children are encouraged to wash their hands regularly during the day;
- All cups are washed after one use;
- Cushions/soft toys and other washable toys/items are washed on a weekly basis;
- No wind instruments, whistles, walkie talkies, telephones, microphones, or similar toys are allowed at daycare for the time being;
- Celebrating birthdays - individual cupcakes and only one candle put on the cupcake of the child whose birthday it is;
- The service will always implement any directives laid down by the NSW health department and/or other regulatory bodies;
- All of the above apply to staff members of the service;

Additional measures in place during lockdown:

- Temperatures are taken prior to entering the service; anyone with a temperature reading of 37.5 or more is sent home immediately. To monitor and re-take temps every half hour for anyone with a reading of 37 or more degrees;
- Families are greeting at the gate for drop off and pickups;
- Staff rostered to minimal ratio requirements and staff meetings are conducted on teams;
- No visitors allowed;
- Only emergency contract workers will be called in to carry out essential works;
- All updates by relevant authorities are shared with families and staff via FB page and/or email.

The service remains open as directed by authorities and priority is given to essential workers. Whenever possible children must stay home. Additional absences are allowed and gap fees will be waived when permitted by the department.

